



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2020-2024 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website (eg. of the course catalogue)
<b>Faculty of Media and Communication</b> Belgrade, Serbia	<b>RS BELGRA01</b>	<b>Žarko Cvejić</b> Vice-dean for International Cooperation <a href="mailto:zarko.cvejic@fmk.edu.rs">zarko.cvejic@fmk.edu.rs</a> +381112626474	<a href="https://fmk.singidunum.ac.rs/">https://fmk.singidunum.ac.rs/</a>
<b>The Institute of Social Sciences and Humanities-</b> Skopje, Macedonia	<b>MK SKOPJE14</b>	<b>Viktorija Borovska</b> Erasmus coordinator of ISSHS <a href="mailto:viktorija.borovska@isshs.edu.mk">viktorija.borovska@isshs.edu.mk</a> +389 (2) 3113 059	<a href="http://www.isshs.edu.mk">www.isshs.edu.mk</a> <a href="http://www.isshs.edu.mk/graduate-study-programs/">http://www.isshs.edu.mk/graduate-study-programs/</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>3</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED ]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
RS BELGRA0 1	MK SKOPJE14	0229	Humaniti es: Gender Studies	2 <sup>nd</sup>	2students/ 3 months each	N/A
MK SKOPJE14	RS BELGRA01	0229	Humaniti es: Gender studies	2 <sup>nd</sup>	2students/ 3 months each	N/A

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration*]	Staff Mobility for Training *

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



RS BELGRA01	MK SKOPJE14	0229	Humanities: Gender Studies	5 days/1 person	
MK SKOPJE14	RS BELGRA01	0229	Humanities: Gender studies	5 days/1 person	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
RS BELGRA01		Serbian	English	B1	B2
MK SKOPJE14	0229	English	-	B2-C1	C1-C2

### D. Additional requirements

**The Faculty of Media and Communication** (*Fakultet za medije i komunikacije, FMK*) is a private faculty located in Belgrade, Serbia. It was founded in 2006 as a fully autonomous legal entity. The Faculty currently comprises around 1,500 students and around 90 teaching staff. FMK offers B.A., M.A., and Ph.D. study programmes in media and communication (including journalism, public relations, and digital marketing), psychology, the digital arts, social work, political studies, and transdisciplinary humanities and theories of art.

Admission for Erasmus studies at the Faculty of Media and Communication is not automatic. Applicants are asked to submit an application. Submitted applications are evaluated on the basis of the quality of the application, the applicant's academic strength as well as his/her knowledge of English.

**The Institute of Social Sciences and Humanities-Skopje:** as ISSHS is a non-profit scientific research institution in the fields of social sciences and humanities, accorded to it

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

by the Ministry of Education of Science of the Republic of Macedonia (part of the Ministry's Register of scientific institutions of the Republic of Macedonia, decision number 30). ISSHS is an accredited graduate school offering MA study programs in policy studies and a smaller number in cultural and gender studies.

Criteria for admission for student mobility are: student's motivation and academic justification to enter a mobility program explained in motivation letter; b) proof of sufficient knowledge of English (minimum B2 level).

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Winter term* [month]	Spring term (month)
RS BELGRA01	<b>October–January</b> Receiving applications: 15 August		<b>February–May</b> Receiving applications: 15 January
MK SKOPJE14	<b>N/A</b>	<b>October–February</b> Receiving applications: August 15	<b>April–July</b> Receiving applications: May January 15

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 3 weeks at CEU Budapest and no later than 5 weeks at the University of Nottingham after the assessment period has finished at the receiving HEI.
4. Agreements may be terminated with 12 months' notice. Both parties should agree to honour any imbalance of student exchange places up to 12 months after the notice of the termination of the agreement. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information



## 1. Grading systems of the institutions

### **RS BELGRA01**

ECTS	Grading system
A = Excellent	10: Outstanding
B = Very good	9: Excellent/Good
C = Good	8: Good/Fair
D = Satisfactory	7: Fair/Satisfactory
E = Sufficient	6: Minimum Pass
F = Fail	5: Fail
_ = No Results	-

### **MK SKOPJE14**

ECTS	ISSHS Grading system
A = Excellent	10: Outstanding
B = Very good	9: Excellent
C = Good	8: Good
D = Satisfactory	7: Fair
E = Sufficient	6: Minimum Pass
F = Fail	5: Fail
_ = No Results	-

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RS BELGRA01	<a href="mailto:slobodan.radosavljevic@fmk.edu.rs">slobodan.radosavljevic@fmk.edu.rs</a>	<a href="https://fmk.singidunum.ac.rs/">https://fmk.singidunum.ac.rs/</a>

MK SKOPJE14	<a href="mailto:info@isshs.edu.mk">info@isshs.edu.mk</a>	<a href="http://www.isshs.edu.mk/graduate-study-programs/">http://www.isshs.edu.mk/graduate-study-programs/</a>
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### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
RS BELGRA01	<a href="mailto:slobodan.radosavljevic@fmk.edu.rs">slobodan.radosavljevic@fmk.edu.rs</a>	<a href="https://fmk.singidunum.ac.rs/">https://fmk.singidunum.ac.rs/</a>
MK SKOPJE14	<a href="mailto:info@isshs.edu.mk">info@isshs.edu.mk</a>	<a href="http://www.isshs.edu.mk/graduate-study-programs/">http://www.isshs.edu.mk/graduate-study-programs/</a>


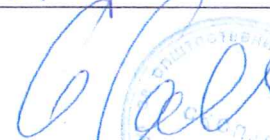
### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
RS BELGRA01	<a href="mailto:slobodan.radosavljevic@fmk.edu.rs">slobodan.radosavljevic@fmk.edu.rs</a>	<a href="https://fmk.singidunum.ac.rs/">https://fmk.singidunum.ac.rs/</a>
MK SKOPJE14	<a href="mailto:info@isshs.edu.mk">info@isshs.edu.mk</a>	<a href="http://www.isshs.edu.mk/graduate-study-programs/">http://www.isshs.edu.mk/graduate-study-programs/</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
RS BELGRA01	Dr Nada Popović Perišić Faculty President		
MK SKOPJE14	Dr. Katerina Kolozova, Director and Full Professor		



<sup>5</sup> Scanned signatures are accepted